MARKET LAVINGTON PARISH COUNCIL

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11th November 2026

To Councillors:
Fred Davis; Di Fraser; Peter Joly; Ian Macqueen; Suzanne Morrison; Duncan Poole; Lesley Quigley; Chloe Stevens (Chair); Laura Turner-Scott.

You are hereby summoned to attend a **Meeting** of the **Full Council** of Market Lavington Parish Council to be held at the **Old School, Church Street**, Market Lavington on **Tuesday 17th November 2026 at 7.15pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk & RFO

Civility & Respect
IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

AGENDA

Meeting of the Full Council **7.15pm**

Please note that this Parish Council meeting may be recorded in accordance with the Openness of Local Government Bodies Regulations 2014. If you wish to record the meeting, please inform the Chair or Clerk in advance so that any necessary arrangements can be made. The Parish Clerk will also record the meeting for administrative purposes; this recording will be deleted once the draft minutes are approved in accordance with Standing Orders.

It is reminded that Market Lavington Parish Council has signed up to the NALC Civility & Respect Pledge under which the Council has agreed to treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles.

Item for Discussion
26/27-141-FC1711 Attendance and Apologies for Absence a) To receive any apologies for absence and consider reasons for non-attendance. b) To receive update on councillor attendance to meetings and apologies process.
26/27-142-FC1711 Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda. b) To receive any dispensation requests received. **Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.**
26/27-143-FC1711 Adjournment for Public Participation (maximum of 5 minutes) Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation.
26/27-144-PC1711 Presentation on Pre-Application Enquiry To receive a presentation from Feltham Properties regarding their pre-application enquiry for a proposed residential development of approximately 120 dwellings including affordable housing, public open space, school car drop-off area, green infrastructure, and access to land at Spin Hill. To be followed by a question and answer session managed by the Chair. **Please note** should this item exceed its expected allocated time, the remaining agenda items may be deferred. Items marked with an asterisk (*) will be prioritised.

26/27-145-FC1711 Minutes of Council Meetings

*Meeting of the Full Council held on the 19th May 2026 - To approve and sign the minutes as a correct record of the meeting.

*Meeting of the Full Council held on the 20th October 2026 - To approve and sign the minutes as a correct record of the meeting.

26/27-146-FC1711 Monthly Reports

a) **Wiltshire Councillor** Report (Cllr Dominic Muns).
b) **Youth Council for the Lavingtons** (Written report from Group Leader). To include update regarding the new bin and plaque on the picnic bench and any plans with West Lavington.
c) **Rights of Way Working Group** (Written report from Group Leader). To include update on works undertaken since the last meeting, plans for future works and any ongoing investigations. Including works list as submitted to Wiltshire Council and planting of tree whips. To make any associated decisions on these works.
d) **Community Hall Trust** (report from Cllr Poole). To receive update from the Trust.
e) **Friends of Canada Woods & Community Park Community Group** (report from Group Chair). To receive updates and make any associated decisions on the repair to the pipework under the pathway of MLAV2 for directing spring water into the river and Environment Agency exemption for this work.
f) Any other reports.

26/27-147-FC1711 Market Lavington Neighbourhood Plan 2

a) **Steering Group Updates** – To receive an update from the Steering Group on the current position of MLNP2 and the reinstatement of regular public meetings.
b) **Professional Consultant Support** – To receive an update regarding engaging the services of Master Land & Planning to assist with the progressing of MLNP2 and consideration of their proposals. To include discussion regarding associated budgets.
c) **Software & Information** – To receive update on the trial of Parish Online vs. LandApp. Also, to note dedicated Neighbourhood Planning and LNRS webinar hosted by Wiltshire Council on 8th December 2026 at 6pm.

26/27-148-FC1711 Governance & Management Advisory Group

a) **Council Meetings** – To consider any dates for Council meetings for November & December.
b) **Training** – any councillor or staff training booked or undertaken since the last meeting.
c) **Outside Bodies** – To receive updates and make any associated decisions regarding work with external bodies to include Flood Wardens, Tree Wardens, and any others.
d) **MLPC Community Engagement Newsletter** – To receive any feedback following the publication of the autumn 2026 edition and make any associated decisions on responses.
e) ***Christmas 2026 arrangements** – To receive update on preparations for the Community Minded Person & Young Person of the Year award, Carol Singing, Christmas lights in the Market Place, and the OS involvement in the advent window display.

26/27-149-FC1711 Finance

a) *To receive and consider financial reports – receipts and payments details for October 2026 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date.
b) To approve payment of 'card / online Payments' for November 2026 – *(schedule of payments and copies of accompanying invoices to be provided to councillors before the meeting).*
c) Committed Expenditure and Ear Marked Reserves (EMR) – To review the updated report of any committed expenditure and current EMR and make any associated decisions.
d) To receive an update on the receipts and payments against the budget for the first and second quarters of the 2026/27 financial year, in accordance with Standing Orders.
e) To receive an update on any CIL receipts and associated payments actioned since the last meeting.
f) Utility Contracts – To receive update on the renewal of the electricity contracts for the Old School and Elisha Field.
g) 2027/28 Financial Year – To receive an update on preparations for budgeting and precept setting for the forthcoming financial year.
h) Chairman's Charity Account – To receive an update regarding transferring these funds to a different bank account without administration fees.
i) Scribe Accounts – To receive an update on the roll out of the new accounting software package.

26/27-150-FC1711 Parish Council Land

To receive updates (if available) on, discuss, and make decisions on the following items:

a) **MLAV2 at Canada Woods Landslip and associated rectification works.** Any correspondence received from the contractor following discussions regarding the EA permits.

b) **Elisha Field Pavilion.** To receive update regarding 1st Lavington Sea Scouts' proposals for a new building on the site of the existing pavilion. To also receive update on correspondence with the Council's solicitor regarding any changes required to the lease document.
c) **Tree Works**. To receive an update on the tree works previously agreed in relation to the Willow at Northbrook, the falling Hawthorn at edge of MLAV2 in Canada Woods, the dead Elm at the Grove Road entrance to Canada Woods, and the twisted Aspen behind Francis Road.
d) **Elisha Field Clothing Bank**. To receive update on additional clothing bank to be installed at Elisha Field.

26/27-151-FC1711 Current and Future Projects

To receive updates on, discuss, and make any associated decisions on the following:

a) To review current list of possible future projects and to receive updates on any preparation works undertaken since the last meeting, including:
   i. Road safety and parking/waiting issues relating to Lavington School. To receive update on any correspondence sent/received on this matter since the last Full Council meeting.
   ii. Village Map project.
   iii. Councillor surgery project.
   iv. Other Projects – To receive update on any other potential new projects being put forward.
b) To review and consider any sources of external funding for any of these projects and other Parish Council activities.

26/27-152-FC1711 Highways and any other maintenance matters

To receive updates (if available) on, discuss, and make decisions on the following items:

a) **Parish Steward** – Update on newly appointed steward and works requested to be actioned as part of their scheduled visits during November & December 2026.
b) Tasks undertaken by the **Handyman and Groundwork Contractors** since the last meeting and opportunity to raise any new matters for action.
c) **Northbrook** – Update on ditch clearance work as agreed at the last meeting.
d) **Parsonage Lane** – Update on works undertaken by Wiltshire Council to cut back the vegetation on the banks; to acknowledge any action take regarding fly tipping, to receive update on any response to the letter submitted to Aster; and application to LHFIG for request to install a virtual pavement in this area and to consider any additional suggestions for moving this issue forward.
e) **Canada Rise** – Updates on potholes and other highways related works following meeting with residents and Highway Officer on 30th July 2026.
f) ***LHFIG meetings** – To receive update following meeting held on 5th November 2026 [including agreement of allocation of £775 towards traffic survey on Church Street/High Street as part of the suggested highway improvements and traffic management proposals project). To also receive update on submissions for the village not already covered elsewhere on this agenda.
g) **Flood Prevention and Highways Maintenance Working Group** – To receive update from this group and changes to the proposals for Community Clean Up Days covering Drove Lane, Parsonage Lane, Spin Hill, and White Street.
h) To receive any other updates.

26/27-153-FC1711 Correspondence Received

To note action taken by the Clerk and to consider if further action is required in relation to the following matters:

a) Minutes of the Town & Parish Clerks and Wiltshire Council Meetings held on 23rd October 2026.
b) WALC Newsletter October 2026 issue.
c) Wiltshire Council Briefing Note no. 26-22 – Update on the Service Devolution & Asset Transfer Policy.
d) Wiltshire Council Briefing Note no. 26-23 – Update on Multi Storey Car Park Trowbridge Agreement.
e) Wiltshire Council Briefing Note no. 26-24 – Update on Emergency Bleed Control Kits.
f) PCC 'Keeping Councillors Informed' newsletter Issue #23.
g) PCC Press Release – Annual Report highlights progress in Making Wiltshire Safer.
h) PCC Press Release – ONS Figures Results show rise in violence, stalking, and sexual offences.
i) PCC Press Release – Serious Violence Duty programmes help prevent harm and support children.
j) Minutes of the WALC AGM held on 28th October 2026 at 6.30pm.
k) Flood Wessex online Flood Warden Lunch & Learn session with a guest speaker from the Met Office on Thursday 19th November 2026 at 12.30pm.
l) Community First / Wiltshire Village Halls Association – Ask the Network Bulletin for November 2026.
m) Correspondence relating to suggestion for holding an Art Exhibition in Market Lavington.

To receive updates on the following previously raised matters:

n) MLPC request to be included as part of Wiltshire LCWIP to Cabinet Member for Highways, Streetscene and Flooding.
o) Response to request for displaying MLPC minutes on the village notice board.

Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting.

26/27-154-FC1711 Planning applications, decisions, and any other planning issues

a) *To consider the following planning applications:
   i. Reference: **PL/2026/06020** – Full planning permission
      Address: **Clyffe View, 26 The Spring**, Market Lavington, Devizes, SN10 4EA
      Proposal: Change of use from residential to Class E use, with the erection of a single-storey detached outbuilding for use as a hairdressing salon and the provision of an additional car parking space
      Applicant: Mr Tom Thynne.
   ii. Reference: **PL/2026/05189** - Householder planning permission ***Revised Plans***
      To be considered subject to receipt of new planning documents
      Address: **Hazeldene, Ledge Hill**, Market Lavington, Devizes, SN10 4NW
      Proposal: Front and rear extensions, together with a new roof and internal works to provide enlarged existing accommodation.
      Applicant: Mrs Jane Derby.

b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting but via email:
   i. None.

c) To receive and consider planning applications / appeal notifications received after the issue of the agenda (*where the response time falls outside of the meeting schedule and an extension cannot be obtained*).

d) To note recent planning application decisions made by Wiltshire Council:
   i. Reference: **PL/2026/06074** – Consent under Tree Preservation Order
      Address: **5 Canada Rise**, Market Lavington, Devizes, SN10 4AD
      Proposal: T1 Silver Birch - Fell. Tree has previously been reduced and has rot at the old pruning cuts and is in decline
      Applicant: Fell.
      Decision: **Approve with Conditions** (work to be carried out and completed within two years).

e) To note, receive update, or make decisions on any other planning matters including enforcement:
   i. Wiltshire Council Eastern Area Planning Committee Meetings.
   ii. Enforcement Appeal APP/3940/C/24/3358240 – 29 Spin Hill – Update.
   iii. PL/2026/04288 – 87 High Street – Correspondence relating to resultant works actioned.
   iv. **Enforcement** – unauthorised access onto A360 south of Black Dog crossroads.
   v. **NPPF** – To receive feedback following attendance by Cllr Quigley and the Clerk to a WALC hosted session on the New National Planning Policy Framework (NPPF): 'What Local Councils Need to Know' held on 29th October 2026.
   vi. **Wiltshire Local Plan** – To receive update on progress in that Gateway 1 has been passed (the first of three mandatory checkpoints in the Government's new process for preparing Local Plans).

26/27-155-FC1711 Items for next agenda

Opportunity for Councillors to identify any matter to be included on the agenda for the next Parish Council meeting.

26/27-156-FC1711 Adjournment for Public Participation (maximum of 5 minutes)

Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation.

26/27-157-FC1711 Date and Time of Next Meeting

The next meeting of the Full Council is scheduled to be held on Tuesday 15th December 2026 at 7.15pm at the Old School.